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## HRM , Training Courses

Course Name	Code
Leading Strategic HR Transformation	113
Human Resources Management (Professional HR )	118
Understanding Human Performance	111
The HRM & Training Programme	440
Driving Performance through Talent & Succession Management	881
Essential Skills for Effective Training (Professional Training Co Ordinator)	98
Public Policy Development	917
Motivating, Coaching, Counselling & Mentoring: Practical Tools for Effective Leadership & Develop Talent	12
Job Evaluation & Analysis (Professional Job Analyst)	94
Workplace Mediation and Conflict Resolution Skills	95
Driving Performance through Talent Management	101
Recruitment and Selection: Methodologies & Techniques	102
The HR Administrator	104
The Training Analyst	106
Talent & Succession Management Masterclass	107
The 5 Day MBA in HR	108
Competency Based Management	112
Professional Master Trainer	115
Measuring & Maximising Training ROI	116
Human Resources Development & Personnel Management	119



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Enhancing the Skills of Training Co Ordinator	433
International Human Resources Professional	548
Training Management & Organisational Learning for Oil & Gas Industries	263
Advanced Selection, Interviewing & Recruitment Skills	344
Coaching for Success in the Oil & Gas Industry	345
HR Skills for HR Assistants	347
Linking Training to Organisational Goals	348
Managing People at Work	349
Continuous Employee Development & Empowerment	351
Basics of Human Resource Management	426
Managing the Training Function (Professional Training Manager)	429
Mastering Human Resource Management	431
Manpower Organisation, Succession Planning & Trend Analysis	432
Train the Trainer: From Design to Delivery	434
Compensation & Benefits Management	436
Legal Aspects of HR and Personnel Management	503
Advanced Training Course: Compensation & Benefits Management	648
Compensation & Benefits Administrator	346
Employee Relations: Motivation, Grievances and Discipline (Professional Employee Relationship Specialist)	97
Electronic Recruitment	750
Strategic Change Management for HR Professionals	99
Human Resources KPIs	789
Payroll System Selection and Implementation	822



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Advanced Payroll, Compensation & Benefits Management	820
Strategic Education and Training for Academic and Institutional Partnerships	826
Recruitment Specialist	665
HR Business Partner	741
Strategic HRM & Talent Management	923
Managing and Coordinating Training Proactively	103
Mastering Training Needs Analysis and Training Evaluation & Maximising Training ROI	110
HR Skills for HR Administrators	350
Preparing and Developing Training Specialist and Coordinators	435
The HR Administrators Role	438
Financial Skills for HR Professionals	117
Design, Execute & Evaluate Training Programs	538
Strategic Talent Acquisition and Retention	934
Recruitment, Selection, Benefits, and Compensation in HR Management.	882
Organizational structure and Manpower Planning Professional	887
The Art of Human Resource Management (HR Professional)	96
The Manpower Planning Masterclass (Professional Manpower Planner)	100
Mastering Training Needs Analysis and Training Evaluation	109
The Effective Human Resources Administrator	114
The HR Management MBA	428
Essential Skills for Effective Training Administration	427
Compensation Packages and Salary Structure	430
Payroll Management & Effective Payroll Controls	821



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Criteria for Internal HR Policy Regulations	851
Strategic HR Business Partner	678