

# HRM ,Training Courses

Course Name	Code
Strategic Talent Acquisition and Retention	934
Linking Training to Organisational Goals	348
Mastering Training Needs Analysis and Training Evaluation	109
The HR Administrator	104
The Manpower Planning Masterclass (Professional Manpower Planner)	100
Mastering Training Needs Analysis and Training Evaluation & Maximising Training ROI	110
The Training Analyst	106
Workplace Mediation and Conflict Resolution Skills	95
Recruitment and Selection: Methodologies & Techniques	102
Understanding Human Performance	111
The Effective Human Resources Administrator	114
Professional Master Trainer	115
Measuring & Maximising Training ROI	116
Financial Skills for HR Professionals	117
Human Resources Management (Professional HR )	118
Design, Execute & Evaluate Training Programs	538
Preparing and Developing Training Specialist and Coordinators	435
Driving Performance through Talent Management	101
Training Management & Organisational Learning for Oil & Gas Industries	263
Compensation Packages and Salary Structure	430



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Strategic HR Business Partner	678
Coaching for Success in the Oil & Gas Industry	345
Compensation & Benefits Administrator	346
Essential Skills for Effective Training Administration	427
Managing the Training Function (Professional Training Manager)	429
Mastering Human Resource Management	431
Manpower Organisation, Succession Planning & Trend Analysis	432
Train the Trainer: From Design to Delivery	434
Legal Aspects of HR and Personnel Management	503
Continuous Employee Development & Empowerment	351
Advanced Selection, Interviewing & Recruitment Skills	344
Recruitment Specialist	665
Basics of Human Resource Management	426
Advanced Training Course: Compensation & Benefits Management	648
HR Business Partner	741
Motivating, Coaching, Counselling & Mentoring: Practical Tools for Effective Leadership & Develop Talent	12
Electronic Recruitment	750
Strategic Change Management for HR Professionals	99
Payroll Management & Effective Payroll Controls	821
Recruitment, Selection, Benefits, and Compensation in HR Management.	882
Strategic Education and Training for Academic and Institutional Partnerships	826
Job Evaluation & Analysis (Professional Job Analyst)	94
The Art of Human Resource Management (HR Professional)	96



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Employee Relations: Motivation, Grievances and Discipline (Professional Employee Relationship Specialist)	97
Essential Skills for Effective Training (Professional Training Co Ordinator)	98
Managing and Coordinating Training Proactively	103
Talent & Succession Management Masterclass	107
The 5 Day MBA in HR	108
Competency Based Management	112
Leading Strategic HR Transformation	113
Human Resources Development & Personnel Management	119
International Human Resources Professional	548
HR Skills for HR Assistants	347
Managing People at Work	349
HR Skills for HR Administrators	350
The HR Management MBA	428
Enhancing the Skills of Training Co Ordinator	433
Compensation & Benefits Management	436
The HR Administrators Role	438
The HRM & Training Programme	440
Human Resources KPIs	789
Advanced Payroll, Compensation & Benefits Management	820
Payroll System Selection and Implementation	822
Criteria for Internal HR Policy Regulations	851
Driving Performance through Talent & Succession Management	881
Organizational structure and Manpower Planning Professional	887



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Public Policy Development	917
Strategic HRM & Talent Management	923
Creative Excellence in HR and Personnel Management	983
Integrated Job Analysis, Evaluation, and Compensation Systems	988
Enhancing Employee Experience	1000